



Early
Childhood
eTraining

Additional Copy of Certificate Needed

If you need an additional copy of your certificate of completion we will need you to complete the following information and fax or email back to our offices. Our fax number is 267-672-4702.

Name: _____

Address: _____

Email: _____

Telephone: _____

Name of Training Topic: _____

Date of Training: _____

Reason for Request (be as detailed as possible):

Information that must be included within the certificate of completion (be as detailed as possible):

Signature: _____

The current charge for an additional copy to be emailed to you is \$8.

Charge Card Information:

Name of Card Holder: _____

Address of Card Holder: _____

Zip of Card Holder: _____

Telephone of Card Holder: _____

Signature of Card Holder: _____

Card Number: _____

Expiration Date: _____

Verification Code: _____