



Online CDA & CDA Renewal Payment Plan Application – www.CDAClass.org

Complete application and return to CDAClass.org via email to admin@cdaclass.org, fax to 267-672-4702 or mail to 10431 Academy Rd., Unit N, Philadelphia PA 19114. This is a self-paced online CDA and/or CDA Renewal classes for the NATIONAL CDA credential or renewal of credential. Processing of application takes one week and we will contact you shortly via email or phone after receiving your application. Questions call 215-467-2484. Entire form must be completed for processing. This offer expires 12/31/12 so don't delay.

I am enrolling in: (Circle one) CDA Classes CDA RENEWAL Classes

I would like to pay: (Circle one) Weekly Monthly

Student Enrollment Information:

Full Name _____
Address _____ City _____ State _____ Zip Code _____
Telephone Number _____ Alternate Number _____ Date of Birth ____/____/____
Email _____ Social Security Number: _____ - _____ - _____
Desired User Name (all lowercase, no spaces) _____ Desired Password _____
How did you hear about CDAClass.org? (please give detailed answer) _____

Charge Card Payment Information:

Name of Card Holder _____ Signature of Card Holder _____
Billing Address of Credit Card _____, _____, _____
Credit/Debit Card Number _____ - _____ - _____
Verification Code _____ (last 3 digits on back of card) Expiration Date ____/____/____

Check all that apply:

- I am a fan of CDAClass.org on Facebook and would like \$5 off my first payment. (We will verify using name above.)
 Charge me an additional \$85 and have the required textbook mailed to my address listed above.
 Charge me an additional \$45 to become a member for one year with the National Association of Child Development Associates (NACDA Membership) and get \$5 off the required textbook and other ongoing discounts.
 Charge me an additional \$35 CDA/\$25 CDA Renewal and mail the application packet/study guide to address listed above.

My childcare area of focus will be: (check one) infant/toddler preschool home/family care

By signing this agreement I agree to and understand the following:

I understand that I have checked off either the weekly or monthly payment plan and will need to make payments until the entire balance is paid. The monthly CDA payment plan schedule is as follows: \$50 to begin classes and \$160 on the 1st of every month for five months. The monthly CDA RENEWAL payment plan is as follows: \$45 to begin class and \$160 a month for 3 months. The weekly CDA payment plan is as follows: \$40 to begin classes and \$40 a week each Friday for 23 weeks. The weekly CDA RENEWAL payment plan is as follows: \$40 to begin classes and \$40 a week each Friday for 15 weeks. I understand if I am applying for the CDA RENEWAL payment plan I must attach a copy of my CDA credential. I understand I am paying non-refundable and non-transferable payments and am responsible for the entire tuition balance regardless if I complete coursework. I understand that if I do not pay the tuition payment on time I am charged a late fee of \$70 for monthly payments and \$20 for weekly payments. I understand payments that are overdue by thirty days will be placed into collections for the entire outstanding balance and any additional collection fees. I understand I am able to work freely on course completion but cannot complete coursework without paying the entire tuition balance. I understand that with CDA classes I have 365 days from the date my application is processed to successfully complete all coursework and 6 months for CDA Renewal classes. I understand payments are automatically drafted from the credit card I supplied when starting classes until the payment is paid in full. I understand it is my responsibility to ensure there are adequate funds on the credit card for the tuition payments by 12:01 AM EST the date that payment is due. I understand it is my responsibility to make sure the credit card information is accurate and current at all times. I understand there will be a \$5 fee each time I change my charge card information or pay off any balance early. I understand instructors have approximately five business days to review and comment on any work submitted. I understand CDAClass.org has ability to change policies at any time; with or without notification. I understand that once I join classes I am eligible for the Refer a Friend plan to receive \$10 gift card to Barnes and Noble (or equivalent) for each person I refer to CDAClass.org that successfully enrolls in classes.

Signature

Date